

SINDA-SIET TERTIARY BURSARY APPLICATION FORM 2021

1) Eligibility Criteria

- **Singapore Citizen or Permanent Resident** of Indian/other South Asian origin (Sri Lanka, Pakistan, Bangladesh, Nepal, etc.)
- **Full-time** student in a post-secondary educational institution.
(Please refer to **Annexe A** for information on the list of eligible institutions)
- **Household Per Capita Income (PCI) Nett of \$1,000 per month or below.**
(The PCI is computed as follows: Total Nett income of everyone in the household divided by the number of people in the household)
- **Applied for financial assistance** such as Ministry of Education (MOE) or Higher Education Community Bursary, Tuition Grant/Loan etc. with his/her institution **prior** to applying for SINDA-SIET Tertiary Bursary Award.
- Applicants are required to **attend at least 1 SINDA programme in a year.**
(Please see **Annexe B** for more details)

2) Supporting Documents to be attached together with the Application Form

(CHECKLIST)

- NRIC of the **applicant** and **all family members living in the same household.**
- Copy of **applicant's bank-book page or bank slip** reflecting the applicant's name, account number, bank name and branch.
- Copy of recent or previous year/s **exam results.**
- Year 1 students **must** submit a copy of **proof of admission** from their educational institution.
- The applicant **must** submit proof of **Financial Assistance (applied, received or rejected)** such as MOE or Higher Education Community Bursary, Tuition Grant/Loan etc. with his/her institution **prior** to applying for SINDA-SIET Tertiary Bursary Award.
- Copy of **CPF Contribution History for the past 6 months / latest 3 months' pay-slips / Notice of Assessment** of all working and non-working family members staying in the same household for income verification.
- Documentary evidence if applicant comes from a single parent home. e.g.: (death certificate or a divorce certificate)

3) Duration of Assistance

Institution	Quantum of Assistance	Closing Date
Junior College	\$100 / month up to 12 months	15th October 2021
ITE	\$100 / month up to 12 months	
Polytechnic	\$150 / month up to 9 months	
University	\$200 / month up to 9 months	

***Note: This quantum is applicable till December 2021. In addition to the monthly bursary amounts indicated in the above table, SINDA will credit a further \$50 extra per month for all approved bursary applicants until end 2021 to cope with the challenging financial situation due to Covid19.**

Additional Note:

- Upon approval, **ITE and Junior College applicants** will receive their bursaries for up to 12 months or up to end of the academic year whichever is earlier. **Polytechnic and University applicants** will receive their bursaries for up to 9 months or up to end of the academic year whichever is earlier.
- Applicants **must be registered students** studying in their respective educational institutions for the entire duration of their courses.
- **Bursary Award will be discontinued when applicants graduate or withdraw** from their institution during the academic year.

***Do inform us if you have graduated or withdrawn from your course of study.**

4) Application Procedure

The students must **first** submit a softcopy of their duly completed application form (including the supporting documents) in a **single PDF file** via email to sieto@singnet.com.sg . Subsequently, the hardcopy form and supporting documents can be sent by post or personally handed over at SIET office at the address reflected below:

**Singapore Indian Education Trust
No.1, Beatty Road
#04-402
Singapore 209943**

Contact: Call 6296 2855 / 96173203 or email to sieto@singnet.com.sg for further enquiries.

NOTE:

- Only a fully **completed form with all the supporting documents** as stated in the checklist will be processed.
- Shortlisted applicants **will be required to attend** an interview with SIET. Decision of the interview panel will be final.
- SIET reserves the right to accept or reject applications.
- Applicants may be referred to a caseworker at SINDA for further assessment if required.

SINDA-SIET TERTIARY BURSARY APPLICATION FORM 2021

PLEASE READ THESE INSTRUCTIONS CAREFULLY BEFORE COMPLETING THE FORM

1. **Please write clearly and accurately. It is compulsory for all the fields to be filled.** If certain field/s is/are not applicable to you, indicate "NA".
2. Photocopies of all supporting documents stated under the checklist **must be** attached to this application form.
3. Applications will not be considered if the forms are incomplete / submitted without the supporting documents / received after the registration closure deadline.
4. Submission of false or willful suppression of material facts will render you liable to disqualification, or, if awarded, to revocation of bursary and/or appropriate legal proceedings.
5. Only short-listed candidates will be notified of the interview.
6. The committee's decision is final and does not enter into correspondence regarding the reasons for non-selection of applicants.
7. SIET will use the information provided to enable applicants, to benefit from SIET and SINDA programmes and services.
8. Application Processing Time: 3 to 5 weeks.

SECTION I: PERSONAL PARTICULARS (As per NRIC)

Full Name: _____

Type of Institution:

NRIC No: _____

Institute of Technical Education

Citizenship: Singaporean / PR

Junior College

Race: _____

Polytechnic

Date of Birth: _____

University

Age: _____

Contact Details:

Bank Account Details:

Student Mobile: _____ **Home:** _____

Account Number: _____

E-mail Address (Personal): _____

Name of Bank & Branch: _____

Home Address: _____

Type of Flat: Rented Purchased

1-room / 2-room / 3-room / 4-room / 5-room / Executive flat / Maisonette / Condominium / Landed Property

SECTION II: EDUCATIONAL INFORMATION

Name of Institution: _____

Course Title: _____

Year / Level of Study: _____

Commencement Date of Course: _____

Expected Date of Graduation: _____

1) Did you apply for the SINDA-SIET Tertiary Bursary in 2020? Yes No

2) Have you applied for the Straits Times School Pocket Money Fund (SPMF) in 2021? Yes No

SECTION III: FAMILY PARTICULARS

Details of all family members living in the same household must be included

Name	Relationship	Age	Marital Status	Citizenship	Contact No.	Occupation	Monthly Contribution to SINDA? (Yes/No)	Nett Monthly Income (\$) (After deductions)
Total number of family members							(Including the applicant)	
Total Household Income:							\$	
Per Capita Income (PCI):							\$	
<i>(Total nett income ÷ No. of family members in household)</i>								

SECTION IV: OTHER SOURCES OF FINANCIAL ASSISTANCE

Are you currently receiving any assistance from?

- Ministry of Education
- Other organizations such as CCs, CDCs, SSOs, MSF, Hospitals, Welfare Organizations, Family Service Centres, Donors etc.
- SIET (e.g., interest free Study Loan etc.)
- SINDA (e.g., Scholarship etc.)
- Support from siblings / relatives not living in the same household

If yes, please provide details: _____

Name of Person/ Donor /Organization Providing Assistance	Period of Assistance	Amount
TOTAL		\$

DECLARATION TO BE COMPLETED BY STUDENT

COMMUNITY SERVICE HOURS and SINDA's PROGRAMMES

I declare that to the best of my knowledge the above are true and correct and that I will inform SIET if there are changes to any of the information provided. I also authorize SIET to seek information from my school and any related organization to monitor my performance.

I hereby declare that I can serve up to 32 hours of service to SIET and will commit to SINDA's programme/s until the completion of my bursary for suitability to remain in the bursary award assistance scheme.

- STUDENT shall contribute up to 32 hours of service to SIET until the completion of his/her SINDA-SIET Tertiary Bursary for that year when nominated. Such services may include administrative tasks and/or coordinating/ organizing tasks related to the Trust's fund-raising activities.
- STUDENT must commit to participate in a relevant sustained SINDA programme.

Tick your preferred SINDA programme accordingly – (please choose the programme/s applicable to you).

A-Level Tuition @ STEP
(*JC students only)

ITEnable
(*ITE students only)

Mentor Me
(*JC, Poly and Uni students only)

Name of Student

Signature

Date

SINGAPORE INDIAN EDUCATION TRUST DATA PROTECTION NOTICE

1. COLLECTION OF PERSONAL DATA

The Singapore Indian Education Trust ("SIET") helps needy and deserving Indians in Singapore advance in their education by providing financial assistance to them, including processing applications for the administering of loans and/or bursaries ("Financial Assistance"). To do so, SIET will necessarily need to collect, use, disclose and/or process certain personal data about the individual and other relevant third parties that he/she has submitted via an application for study loans or bursary awards ("Applicant").

2. WHY WE COLLECT, USE, DISCLOSE OR PROCESS YOUR PERSONAL DATA

SIET collects, uses, discloses and/or processes personal data for the following purposes:

- (a) processing the Applicant's application for Financial Assistance, including evaluating his/her eligibility.
- (b) making of offers of Financial Assistance to successful Applicants.
- (c) administering and/or managing the Applicant's relationship with SIET, including the sending of correspondence, statements or notices to the Applicant.
- (d) carrying out due diligence or other screening activities, including background checks, in accordance with legal or regulatory obligations or risk management procedures that may be required by law or that may have been put in place by SIET, including obtaining income tax statements of the Applicant's guardians or parents, and other relevant information about the Applicant;
- (e) responding to any enquiries by the Applicant.
- (f) administering or managing the Financial Assistance programmes, which may include the use of personal data for direct marketing purposes for development and fund-raising activities and disclosure of personal data to donors and/or external organisations for the purpose of event invitations, surveys and/or publicity of SIET's Financial Assistance programmes;
- (g) investigating (suspicions of) fraud, misconduct, any unlawful act or omission relating to the Applicant's application for Financial Assistance.
- (h) responding to requests for information from public agencies, ministries, statutory boards or other similar authorities from time to time.
- (i) carrying out market-related or similar research and analysis for SIET's operational strategy and policy planning purposes; and
- (j) if consented to by the Applicant in the application form and/or other methods of consent notification, sending the Applicant such materials and information on SIET's activities from time to time.

3. WHO WILL HAVE ACCESS TO YOUR PERSONAL DATA?

Personal Data provided to SIET will be kept confidential, but the Applicant consents to SIET providing and/or disclosing his/her Personal Data to the following parties:

- (a) to any person or organization where required by law or pursuant to an order of court of competent jurisdiction.
- (b) to third party providers or agents (who may be located inside or outside of Singapore) engaged by SIET to provide services necessary for one or more of the purposes set out in Clause 2; and
- (c) SIET's external auditors, consultants, lawyers or other professional advisors.

4. PROTECTION OF PERSONAL DATA

To safeguard the Applicant's personal data from unauthorized access, collection, use, disclosure, copying, modification, disposal or similar risks, SIET has introduced appropriate administrative, physical and technical measures such as up-to-date antivirus protection, encryption and the use of privacy filters to secure all storage and transmission of personal data by SIET, and disclosing personal data both internally and to SIET's authorized third party service providers and agents only on a need-to-know basis. The Applicant should be aware, however, that no method of transmission over the Internet or method of electronic storage is completely secure. While security cannot be guaranteed, SIET strives to protect the security of the Applicant's information and are constantly reviewing and enhancing its information security measures.

5. APPLICANT'S RIGHT OF ACCESS AND CORRECTION

If the Applicant has any questions relating to SIET's collection, use, disclosure or processing of his/her personal data (including a request of access to and/or correction of his/her personal data) the Applicant may contact the Data Protection Officer at [insert email address] or call [insert phone number] or such other person as SIET may designate from time to time.

6. RETENTION OF PERSONAL DATA

SIET may retain the Applicant's personal data for as long as it is necessary to fulfil the purpose for which it was collected, or as required or permitted by applicable laws.

SIET will cease to retain the Applicant's personal data, or remove the means by which the data can be associated with the Applicant, as soon as it is reasonable to assume that such retention no longer serves the purpose for which the personal data was collected, and is no longer necessary for legal or business purposes.

- I acknowledge that I have read and understood this Data Protection Notice, and consent to the collection, use and disclosure of my personal data by SIET for the purposes set out in this Data Protection Notice.**

**LIST OF ELIGIBLE JUNIOR COLLEGES AND POST
SECONDARY INSTITUTION**

i. JUNIOR COLLEGES (A-Levels)

1. Anderson Serangoon Junior College (ASRJC)
2. Anglo-Chinese Junior College (ACJC)
3. Anglo-Chinese School (Independent) (ACS(I))
4. Catholic Junior College (CJC)
5. Dunman High School (DHS)
6. Eunoia Junior College (EJC)
7. Hwa Chong Institution (HCI)
8. Jurong Pioneer Junior College (JPJC)
9. Millennia Institute (MI)
10. NUS High School of Mathematics and Science (NUSHS)
11. Nanyang Junior College (NYJC)
12. National Junior College (NJC)
13. Raffles Institution (RI)
14. River Valley Higher School (RVHS)
15. School of the Arts, Singapore (SOTA)
16. Singapore Sports School (SSP)
17. St. Andrew's Junior College (SAJC)
18. St. Joseph's Institution (SJI)
19. Tampines Meridian Junior College (TMJC)
20. Temasek Junior College (TJC)
21. Victoria Junior College (VJC)
22. Yishun Innova Junior College (YIJC)

ii. POST - SECONDARY INSTITUTIONS

1. ITE College Central
2. ITE College East
3. ITE College West
4. Nanyang Polytechnic (NYP)
5. Ngee Ann Polytechnic (NP)
6. Republic Polytechnic (RP)
7. Singapore Polytechnic (SP)
8. Temasek Polytechnic (TP)
9. NUS High School of Mathematics and Science
10. National Institute of Early Childhood Development (NIEC)
11. Nanyang Technological University (NTU)
12. National University of Singapore (NUS)
13. Singapore Management University (SMU)
14. Singapore University of Technology and Design (SUTD)
15. Singapore Institute of Technology (SIT)
16. Singapore University of Social Sciences (SUSS)
17. Nanyang Academy of Fine Arts (NAFA)
18. LASALLE College of The Arts

Mentor Me 2021

Mentor Me is designed to assist aspiring post-secondary students in achieving their personal, academic and career goals through specialized workshops and mentorship by Industry Professionals, SINDA Youth Club (SYC) Leaders and other mentoring groups.

Period	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan-22		
Mentorship		Youth Mentoring / Career Mentoring Batch 1						Graduation ceremony 1		Youth Mentoring / Career Mentoring Batch 2					Graduation ceremony 2
Rationale		Students gain insights of the requirements for their career, educational and/or personal pathways. They would also gain clarity to better define their goals and objectives to make informed decisions. Graduating students equip with the essential skills via the Career Mentoring platform to take on interviews and eventually secure their preferred jobs or internships. Non-graduating students equip with essential soft skills essential for their personal development via the Youth Mentoring platform.						For Batch 1 students		Students gain insights of the requirements for their career, educational and/or personal pathways. They would also gain clarity to better define their goals and objectives to make informed decisions. Graduating students equip with the essential skills via the Career Mentoring platform to take on interviews and eventually secure their preferred jobs or internships. Non-graduating students equip with essential soft skills essential for their personal development via the Youth Mentoring platform.					For Batch 2 students
Mode		Online/Telecommunication/F2F						Online/Venue		Online/Telecommunication/F2F					Online/Venue
Workshops		Mental Wellness				Career Guidance			Interview Skills / Resume Writing			LinkedIn Workshop			
Rationale		To educate students to deal with youth related concerns that has been heightened in recent times, including stress, anxiety and depression.				To guide students with career guidance and career ready skills essential to better prepare them for the workforce.			To equip with the knowledge to develop a presentable and effective CV. To provide valuable insights on the DOs and DON'Ts of an interview to improve their chances.			To equip students with e-branding skills so that they can better promote themselves and entice recruiters to explore their application.			
Mode		Online/Venue				Online/Venue			Online/Venue			Online/Venue			

ITenable 2021

ITenable is a college-based motivational programme catered to cultivate Indian ITE students' aspirations to successfully complete their academic courses. The programme will employ experiential learning methods coupled with a mentoring approach, imparting the importance of completing their education and moving on to the next phase of their lives. Through trendy activities and enriching workshops that are well-spaced over the year, students can look forward to having fun with their peers and finding joy in their college life.

Period	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Platform	ASPIRE Open for all Indian ITE students. This platform will offer a progressive series of experiential activities for students to acquire life skills and succeed.											
Activity				ITenable T-Shirt Outreach	Dragon Boat		Rock Climbing / Clip n Climb	F&B Experience		Active Fitness with Thaarumaaru Runners	Deepavali Pack Outreach	
Rationale				Students will need to participate in simple challenge/activity to receive an exclusive ITenable t-shirt. This t-shirt can be used for subsequent programmes and also help create a sense of unity and belonging.	This programme will help reinforce the importance of teamwork, coordination and communication among teammates.		This programme would help to exercise patience and persistence necessary to set and achieve goals. It will also help increase self-confidence gained from taking risks.	This programme will educate students on F&B operations, the benefits of being an entrepreneur and the challenges faced. Students will also get to enjoy a good meal after the session.		Based on students' feedback on preference towards sports and fitness.	Building a stronger community through Deepavali by providing students with festive packs to enjoy with their families.	
Mode				3 colleges	Outdoor		Outdoor	Venue		Online/Venue	3 colleges	
Platform	INSPIRE Focused on a smaller group of motivated Indian ITE students. This platform will offer a mirthful mentorship journey for students to acquire and display leadership skills.											
Activity		Intro to Leadership Development		Property Typhoon	Ultimate Survivor Challenge		Presentation and Coaching Programme	F&B Experience		Org Comm Mtg: Deepavali Project	Deepavali Pack Outreach	
Rationale		This programme will introduce the fundamentals of leadership and the importance to contribute to community building. It hopes to inspire and empower student leaders to participate in community service.		This programme focuses on mental endurance essential for leadership. Teams will have to go to the different property locations and take on the challenges assigned for that location.	This programme will promote survival skills and camaraderie. Teams will go through a series of physical and mental activities, with each station increasing in difficulty.		The programme educates on the fundamentals of presentation to excel in delivery and pitching skills.	Join Aspire students as stated above		Get ITenablers to be part of the planning committee for the outreach programme for their peers.	Spearhead the organisation and distribution of the Deepavali Pack for their peers. For the students, by the students.	
Mode		Online/Venue		Outdoor	Outdoor		SINDA HQ	As above		SINDA HQ (2 Fri)	3 colleges	

A - Level Tuition @ STEP 2021

<p>A - Level Tuition @ STEP</p>	<p>A-Level Tuition - It is a holistic programme that provides affordable tuition for 'A' Level students. Through strengthening students' understanding of concepts and improving their confidence in school, the programme enables them to perform better in their core subjects.</p> <p>Subjects: Subjects include General Paper, H1 & H2 Mathematics, H1 & H2 Economics, H2 Chemistry, H2 Biology and H2 Physics.</p>	<p>Junior College/ Centralized Institute students</p>	<p>Online Form Registration: https://www.sinda.org.sg/education/alevel-tuition/</p>	<p>Highly subsidized programme</p>	<p>Held between the months of Jan and October</p>	<p>A' Level classes are conducted at Riverside Secondary School & Seng Kang Secondary School</p>
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